

## **Cedarcrest School Governing Board**

Meeting Minute

September 19<sup>th</sup>, 2017

### **Present:**

Caroline Doré, Georgia Stamatopoulos, Civita Tudino, Tia Nicholls, Mauro Parissi, Mina Bilios, Raymond Ayas, Ian Hanchet, Lorraine Belanger.

### **Absent:**

Paula Etrusco, Stephanie Vezina-Tulli

### **1. Welcome and opening remarks**

### **2. Presentation from Sebastien Parent – HOP HOP APP**

Hophop is a simple and secure application that allows the daycare centre to synchronize the preparation of children with estimated time of arrival of parents.

An easy, reliable and safe messaging mobile application that connects daycare centers to parents.

Children can quietly finish their activities before preparing to leave. The estimated arrival time is automatically calculated from the GPS of your smart phone or can be set manually (mobile app or web version).

Receive notification from parents with their estimated time of arrival for pickup.

Prepare the student and confirm the pick-up with photo ID on file.

Extremely affordable for the parents and free for the school.

Many schools presently using the App.

*It was unanimously agreed that the HOP HOP APP be implemented.*

### **3. Additions to the Agenda –**

No additions to the agenda

### **4. Adoption of the agenda:**

Moved by Georgia Stamatopoulos seconded by Caroline Doré

**5. Review of minutes from May 31<sup>st</sup>, 2017**

**6. Approval of minutes of May 31<sup>st</sup>, 2017:**

Moved by Tia Nicholls seconded by Mina Bilios.

**7. BUSINESS ISSUES'**

**a) Assignment of roles: chair, alternate chair, regional delegate, secretary and treasurer and dates of upcoming meetings**

**Chair: Caroline Doré,,**

**Alternate Chair: Tia Nicholls,,**

**Regional Delegate: Raymond Ayas**

**Secretary: Mauro Parissi**

**Treasurer: Paula Etrusco**

**Alternate Regional Delegate: Caroline Doré,,**

**Alternate Secretary: Tia Nicholls**

*The above-mentioned roles were unanimously agreed.*

**b) Dates of upcoming meetings**

Scheduled dates of upcoming meetings

October 24<sup>th</sup>, 2017

November 21<sup>st</sup>, 2017

January 23<sup>rd</sup>, 2018

February 13<sup>th</sup>, 2018

March 20<sup>th</sup>, 2018

April 17<sup>th</sup>, 2018

May 15<sup>th</sup>, 2018

June 5<sup>th</sup>, 2018

c) **PELO**

Results are as follows:

Greek	30 Students
Italian	11 Students
Other	6 Students

The School Board requires a minimum of 15 students in order for the class to be held, therefore Italian and Other language classes will not be scheduled unless the required minimum is restructured between said groups.

Courses are scheduled to take place Fridays from 2:30pm – 3:30pm

***It was moved by Raymond Ayas, seconded by Lorraine Belanger and unanimously resolved that the PELO be approved for Greek languages.***

d). **Buses**

Some issues still exist and require resolution.

Vehicles are still passing buses when lights are lit.

Suggestions that are being looked into are possibility of cones, other areas to load and unload such as the front parking area, or possibility of having buses parking diagonally on the street. Other being researched and will be discussed at next Board meeting.

Research is being sought at all levels and Raymond will be presenting this issue at the next regional meeting.

Complaints have been had by the STM regarding the delay their buses have been experiencing especially in the afternoon shift as a result of the school buses.

All avenues and research underway to find an acceptable solution

## 8. Reports:

### a) Principal's report

- Civita Tudino welcomed all board members
- She informed the Board that the 2017-2018 school year enrollment was 306, down by about 5 primarily to families moving homes
- 15 Homeroom classes are in place. She welcomed new staff members and returning ones as well.
- 7-8 buses have been allocated to the school. Some small issues are being had with one particular bus route but a solution has been found and is being implemented.
- Curriculum night was a huge success and thanks everyone for attending
- Corn Roast was a great success and thanks all teachers, staff, volunteers and H&S for their assistance
- Free milk program has begun
- A general assembly is to be held with the students this coming Thursday
- A high level review of the handbook was discussed among the members
- Two major outings are being scheduled

September 22<sup>nd</sup>, 2017

Apple Picking

December 1<sup>st</sup>, 2017

Daycare outing

***It was moved by Mina Bilios, seconded by Raymond Ayas and unanimously resolved that the above-mentioned outings be approved***

- Thoughts to having a Mini Breakfast table for the students being discussed.
- Activities underway and include, to name a few, the following

Soccer, Yoga, Karate, Infant & Cie, Choir

- Boks has begun – 40 children registered.
- Sept 22<sup>nd</sup>, 2017 - Ped day
- Oct 5<sup>th</sup>, 2017 – Picture Day

- A morning fire drill was held and students evacuated the school in under 3 minutes. A lunch and after school drill will also be scheduled

- 

**b) Commissioner's report:**

He sends his regrets for not attending the meeting

**c) Teacher's report:**

Looking forward to another successful year with the students.

Welcomes new staff members

No major items of interest to report as of yet

**d) Regional Committee report:**

As new start to the school year, no meetings were held as of yet

**e) Daycare report:**

- **Major events as follows**

October 20, 2017	Pumpkin Decorating
November 24 <sup>th</sup> , 2017	Master Blaster
November 27 <sup>th</sup> , 2017	Dance and Physical Education (Youth Stars)

Base Daycare Activities include the following but not limited to,

Glee, Cooking, Hip Hop, Games, Basketball, Team Building

In addition to the above mentioned, Georgia would like to cover 2 additional activities not covered by Base.

***It was moved by Lorainne Belanger, seconded by Tia Nicholls and unanimously approved that Fund 3 will be used to cover the 2 additional activities.***

**f) Home & School report:**

Tia Nicholls, newly elected President of Home & School, informed the board that H&S is well underway with planning activities for the upcoming school year.

One particular activity discussed in detail was the School Dance. Discussions regarding which grades should attend, security, capacity of gym and many other related concerns were addressed. A very lengthy and detailed analysis was had and there was unanimous resolution that a school dance should be scheduled.

**8) Question Period:**

No questions were raised

**9) Adjournment:** Meeting was adjourned at 8:35pm on a motion by Caroline Doré seconded by Mauro Parissi

Minutes submitted by: Mauro Parissi

Approved by (Chairperson): Caroline Doré

---

Approved by (Principal): Civita Tudino

---